

# STATE OF NEW HAMPSHIRE

## PUBLIC UTILITIES COMMISSION

### APPLICATION TO REGISTER AS AN INDEPENDENT MONITOR FOR CUSTOMER-SITED SOURCES

as per N. H. Code of Admin. Rules Puc 2505.09

NOTE: When completing this form electronically, using the "tab" key after addressing each item will move the cursor to the next requirement or blank to be filled in.

Pursuant to Puc 202, this independent monitor application must be filed with the Executive Director of the New Hampshire Public Utilities Commission (Commission). Any omissions and/or deficiencies which need to be corrected must be completed in a timely manner or the Commission may close the application process without prejudice.

#### Terms and Conditions:

Please read the following carefully prior to completeing the form.

1. Name of Applicant: Tom Kelly
2. Business address: (1) 174 Main Street, Suite 13  
(2) \_\_\_\_\_  
(3) \_\_\_\_\_  

<u>Nashua</u>	<u>NH</u>	<u>03060</u>
(City)	(State)	(Zip Code)
3. Telephone number: ( 603 ) 557-2068
4. Facsimile number: ( )
5. Email address: [michaeljturcotte@turncyclesolutions.com](mailto:michaeljturcotte@turncyclesolutions.com)  
(preparer's email)
6. Do you intend to provide monitoring services in the whole state of New Hampshire? Yes ☒ No ☐
7. If no to # 6, in what areas of New Hampshire do you plan to provide monitoring services? \_\_\_\_\_
8. Do you intend to aggregate renewable energy sources pursuant to Puc 2506.01? Yes ☐ No ☒

9. Do you plan to install or have you installed the electrical renewable energy systems or solar water heating systems that you plan to monitor? Yes ☐ No ☒
10. Do you own the systems that you plan to monitor? Yes ☐ No ☒
11. Are you an immediate family member of the owner of the systems you intend to monitor? Yes ☐ No ☒
12. Please indicate which of the following apply:
- ☐ You are an electrician licensed by the state of New Hampshire and in good standing.
  - ☐ You are a professional engineer licensed by the state of New Hampshire and in good standing.
  - ☒ You are a certified building analyst professional or a certified mechanical professional as certified by the Building Performance Institute, Inc. of Malta, NY.
  - ☐ You are a certified energy manager as certified by the Association of Energy Engineers.
  - ☐ You are a home energy rater as certified by Residential Energy Services Network (RESNET).
  - ☐ You are certified as an independent monitor under a renewable portfolio standard program in another state jurisdiction? If so, please provide documentation.
13. Please provide a copy of the license issued by the state of New Hampshire or such other qualifying certification or documentation identified in Item # 12. Attached as Exhibit A: ☒
14. If you are a regulated electric distribution company, please provide your estimated costs for providing monitoring services. Attached as Exhibit B: ☐
15. Please provide your fee schedule for monitoring services. Attached as Exhibit C: ☒
16. This registration application and all future correspondence must be sent to:

Ms. Debra A. Howland  
Executive Director  
State of New Hampshire  
Public Utilities Commission  
21 S. Fruit St, Suite 10  
Concord, NH 03301-2429

**Terms and Conditions:**

17. By filing this application, you acknowledge the duties of an independent monitor shall be:
- (1) To perform an initial inspection of a customer-sited source's meter for accuracy and capability to

measure the power produced, unless the meter is owned by a distribution company that has already inspected it pursuant to Puc 305;

- (2) To measure annually the source's electricity production or displacement used to qualify for renewable energy certificates pursuant to Puc 2505.10 or Puc 2505.11;
- (3) To report the production or displacement of electricity service to the customer and the Commission annually, no later than January 31 for the preceding calendar year; and
- (4) To perform the inspection of customer-sited projects pursuant to Puc 2507.04(h).

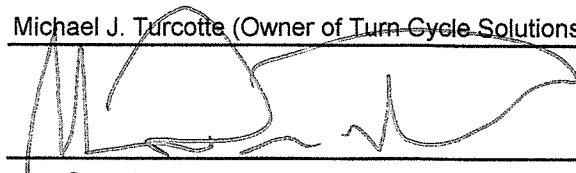
18. An independent monitor shall not receive compensation for monitoring services that is a function of the number of certificates issued to any source using the monitor.

19. A monitor shall provide the Commission with notice prior to discontinuing services as a monitor.

20. I attest that the foregoing is true and accurate to my best knowledge and belief.

21. Preparer's Name and Title: Michael J. Turcotte (Owner of Turn Cycle Solutions)

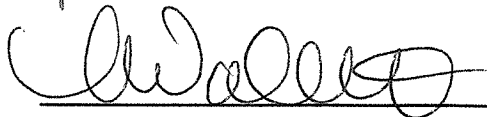
22. Preparer's Signature:



Date:

8/26/11

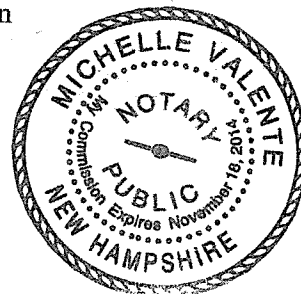
23. Notary's Signature:



Date:

8.26.11

24. For questions regarding this application, send an e-mail to: [maureen.reno@puc.nh.gov](mailto:maureen.reno@puc.nh.gov) and include "independent monitor" in the subject heading or call the Sustainable Energy Division at (603) 271-2431.





Debra:

Please consider Turn Cycle Solutions and Tom Kelly as an Independent Monitor we are aware of the obligations and restrictions and we are willing to work within the parameters set forth below.

A review of the rules and previous requests indicates the following:

Turn Cycle Solutions and Tom Kelly confirms that our firm will be providing monitoring services for customer-sited sources located in New Hampshire that qualify for New Hampshire renewable energy certificates (RECs) as required by Administrative Rules Puc 2505.09 (found in the Puc 2500 rules on page 16).

Turn Cycle Solutions and Tom Kelly will also perform a series of tasks required under Puc 2505.09 (h) that includes performing the initial meter inspection, measuring the source's annual production, reporting annual production to the Commission and inspecting customer-sited projects.

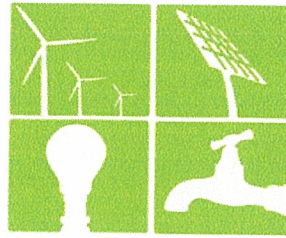
Turn Cycle Solutions agrees to the terms that of the Puc 2505.09, which forbids Tom Kelly or Turn Cycle Solutions staff from being a member of the immediate family of the owner of the source he wishes to monitor. Turn Cycle Solutions and Tom Kelly also understand that we will be restricted from selling or installing the equipment used by the source. The RPS rules also prohibit your firm from receiving compensation that is a function of the number of RECs issued to any source.

Turn Cycle Solutions commits to follow the Puc 2505.09 (h) which requires an independent monitor to conduct the following tasks:

- (1) Perform initial inspection of the source's meter for accuracy and capability to measure the power produced (unless owned by a distribution utility that has already inspected it);
- (2) Measure the source's annual electricity production or displacement;
- (3) Report the annual production or displacement of electricity by January 31<sup>st</sup> for the preceding calendar year; and
- (4) Inspect customer-sited sources to demonstrate they are installed and operating in conformance with applicable safety, zoning and building codes and that the interconnection meets Puc 900 requirements. See Puc 2507.04(h).

Sincerely yours,

Michael J. Turcotte  
Proprietor  
174 Main Street, Suite 13  
Nashua NH, 03060  
(603) 557-2068  
Michaeljturcotte@turncyclesolutions.com  
www.turncyclesolutions.com



**Rates for, Renewable Energy Source Eligibility for Sources  
Independent monitoring:**

**(Provisional)**

Description	Unit	Rate
Research background information, site investigation, measurements, sketches, photographs. Prepare report on findings.  (Rate to include office administration costs, toll calls, photocopying, correspondence).	Per hr	<b>\$49.50</b>
Mileage	Per mile	<b>\$.35</b>
Distribute copies of report to relevant parties. (Rate to include printing costs and postage)	Per copy	<b>\$.50</b>

**Important Information:**

- (1) Turn Cycle Solutions requires a Site inspection reservations should be accompanied by a \$50 deposit to hold the reservation, and will be deducted from your final invoice; If the reservation is cancelled, the deposit is non-refundable, unless the client cancels 45 days prior to event, when the deposit will be applied to your next site inspection.
- (2) Rates are subject to change at any time. This rate schedule is effective August 10, 2011.

Michael J. Turcotte  
Proprietor  
174 Main Street, Suite 13  
Nashua NH, 03060  
(603) 557-2068  
Michaeljturcotte@turncyclesolutions.com  
www.turncyclesolutions.com

\*Voted 2009's Greenest Start-up business by Start-UpNation.com



# Certificate of Excellence

is awarded to

## Thomas Kelly

who has successfully completed a comprehensive  
evaluation and is certified as a

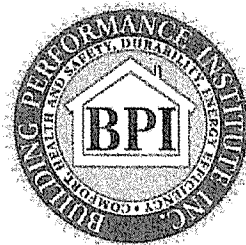
### Building Analyst Professional

as of May 27, 2011

*Expires: 05/27/2014*



Larry Zarker  
Chief Executive Officer



Mathew Anderson  
Manager of Certifications

**BUILDING PERFORMANCE INSTITUTE, INC.**